

22 Chislehurst Road  
Westville  
Durban, 3629



## Application Form

### Section A: Client Information

Registered name of Institution: \_\_\_\_\_ Trading as: \_\_\_\_\_

Type of business: Sole Proprietor  Partnership  Public Company  Private Company  CC  Trust

Registration / ID Number: \_\_\_\_\_ Commencement date of business: \_\_\_\_\_

Is the Asset value or turnover of the Company greater than R2 million rand Yes  No   
(If no, please supply a confirmation letter from the Company's Auditors)

VAT Number: \_\_\_\_\_ (If the company is not registered for VAT, written confirmation on the company's letterhead is req.)

Regulatory Body (e.g. NCR/ADRA etc): \_\_\_\_\_ CPA Membership Number (if applicable): \_\_\_\_\_

Registered Address: \_\_\_\_\_ ("Domicilium citandi et executandi")

\_\_\_\_\_  
\_\_\_\_\_  
Postal Code: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postal Code: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postal Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Website address: \_\_\_\_\_

Full name of authorised signatory: \_\_\_\_\_ ID Number: \_\_\_\_\_

Position within Company: \_\_\_\_\_ E-mail Address of signatory: \_\_\_\_\_

Telephone Number of signatory: \_\_\_\_\_ Cellphone Number of signatory: \_\_\_\_\_

### Section B: Details of Directors, Members or Trustees

Full Name & Surname: \_\_\_\_\_ Identity Number: \_\_\_\_\_

Full Name & Surname: \_\_\_\_\_ Identity Number: \_\_\_\_\_

Full Name & Surname: \_\_\_\_\_ Identity Number: \_\_\_\_\_

### Section C: Trade References

Name of Company: \_\_\_\_\_ Tel Number: \_\_\_\_\_

Name of Company: \_\_\_\_\_ Tel Number: \_\_\_\_\_

Name of Company: \_\_\_\_\_ Tel Number: \_\_\_\_\_

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**WRITTEN CERTIFICATION IN RESPECT OF THE NATIONAL CREDIT ACT 34 OF 2005**

Describe the Company / Business’s activities:

.....  
 .....

Describe how Credit Bureau information will be used in terms of the Company / Business activities as described above.

.....  
 .....

Identify from the prescribed purpose/s set out below, the purpose for which the Company / Business accesses credit bureau information.

<input type="checkbox"/>	a. an investigation into fraud, corruption or theft, provided that the South African Police Service or any other statutory enforcement agency conducts such an investigation;
<input type="checkbox"/>	b. fraud detection and fraud prevention services;
<input type="checkbox"/>	c. considering a candidate for employment in a position that requires trust and honesty and entails the handling of cash or finances;
<input type="checkbox"/>	d. an assessment of the debtors book of a business for the purposes of: <ul style="list-style-type: none"> <li>• the sale of the business or debtors book of that business; or</li> <li>• any other transaction that is dependent upon determining the value of the business or debtors book of that business;</li> </ul>
<input type="checkbox"/>	e. setting a limit of in respect of the supply of goods, services or utilities;
<input type="checkbox"/>	f. assessing an application for insurance;
<input type="checkbox"/>	g. verifying educational qualifications and employment;
<input type="checkbox"/>	h. obtaining consumer information to distribute unclaimed funds, including pension funds and insurance claims;
<input type="checkbox"/>	i. tracing a consumer by a credit provider in respect of a credit agreement entered into between the consumer and the credit provider;
<input type="checkbox"/>	j. developing a credit scoring system by a credit provider or credit bureau;
<input type="checkbox"/>	k. an affordability assessment in respect of a consumer, as required by Section 81 of the Act;
<input type="checkbox"/>	l. a credit assessment in respect of a consumer, as required by section 81 (2) of the Act;
<input type="checkbox"/>	m. investigating the applications for debt review made by consumers.

**If the Company / Business is accessing credit bureau information for a purpose set out in (c) or (e) to (g), (m) above, the Company / Business warrants that, it has the necessary policies and procedures in place to obtain the consent of the consumer, and that for purpose (c), the position is cash or finance related, prior to the credit bureau information being requested.**

***If any of the following should apply to you in relation to the purpose as selected above, then the additional requirements must be adhered to:***

Purpose	Additional Requirement
c	You may only use this purpose for a position that involves the handling of cash or finance;
h	If you are acting on behalf of the Pension Fund / Insurance Company, you need to submit a letter of authorisation from the Pension Fund / Insurance Company
i	If you are acting on behalf of a Credit Provider, you need to submit a letter of authorisation from the Credit Provider, or authorisation from the entity that has been authorised by the Credit Provider
m	If you are a registered Debt Counsellor, please supply your Debt Counsellor Certificate.

I ..... (full name of signatory) confirm that information provided for the purpose of this application are true and correct and are within my direct and personal knowledge.

Signature ..... Position: ..... Date: .....  
 Who warrants that he / she has the authority and capacity to bind the Company / Business, in respect of the contents certified herein.

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